



The Flin Flon Arts Council (FFAC) is seeking a talented and energetic individual to lead one of Northern Manitoba's most high-profile and innovative Arts Councils as the Executive Director. This dynamic individual will work collaboratively towards our mission to support art in the north and northern artists. This position is a permanent position. Hours and remuneration will be discussed at interview.

Main Roles and Responsibilities:

- The Executive Director works with the FFAC Board, user groups and community partners in the development and fulfillment of a strategic long-range plan to support the cultural sector of the Flin Flon region.
- The Executive Director develops and executes annual business strategies and has responsibility for all administrative operations excluding bookkeeping.
- The Executive Director will be responsible for building positive and meaningful relationships with Board members, audiences, donors, and community members to advance the FFAC's goals.
- Maintain a relationship with all user groups in addition to the City of Flin Flon Department of Arts, Cultural and Community, NorVA Centre, imagiNorthern Project, Uptown Emporium and Creighton Recreation.
- Advise the Board on matters within the Administrator/Cultural Coordinator's scope of responsibilities to promote the efficient operation of the arts council and the delivery to the public of the services the Arts Council was incorporated to provide.
- Assist and participate in the development and implementation of a strategic plan to support the artistic, financial, and public relations objectives of the organization.
- Develop and implement current and long-range administrative and personnel planning to ensure that the organization is effectively structured and staffed.
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Note: Detailed Job Description will be provided to successful candidates prior to interview

CANDIDATE QUALIFICATIONS:

- Strong organizational management skills and business acumen.
- Experience in creating and implementing a long-range strategic plan and annual operating plans for artistic, financial and operational areas, and in assessing appropriate indicators of progress.
- A supportive administrator who invests in skill building, celebrates success, and is an open and accessible coach and mentor.
- A genuine appreciation for the Flin Flon Arts Council and passion for all art forms.
- Comfortable working with boards.
- Experience building and effectively managing government and community relations.
- A proven ability and enthusiastic willingness to fundraise and develop significant sponsorships and partnerships, including experience and success in grant writing.
- Models a collaborative approach with other organizations and builds trust with Board members, and other stakeholders.
- Demonstrated understanding of and proven commitment to the values of equity, inclusion, and diversity.
- Experience in successfully marketing and implementing a performing arts program
- Embraces a high level of personal and professional integrity.
- Excellent written and oral communication skills.
- An undergraduate degree in Arts Administration or Business, or experiential equivalent.

HOW TO APPLY:

Please apply by email with your cover letter and resume no later than May 8, 2023. Send with header "Search Committee" to flinflonartscouncil@gmail.com The Flin Flon Arts Council is committed to diversity, equity, and inclusion in our workplace culture and in our community. We welcome and encourage applications from qualified candidates of all cultures, ethnicities, gender identities, sexual orientations, and abilities. We thank all applicants for their interest, however only those advancing in the process will be contacted.